

Western Hills Fire Protection District

Regular Meeting

Monday, May 13, 2024

1. **Call to Order:** 5:30 p.m.

2. **Attendance:**

Board Members: Bill McDonnell, Greg Johnson, Don Steinmetz Jr, Calven Goza, Kris Knez

Also present: Ch. Brian Kuznik
 Alan Holmberg – Anderson & Whitney
 Janice Perekrestenko

3. **Changes in Agenda:**

4. **Fire Department Report:**

- Ch. Kuznik presented highlights. One call had a 20-minute response, this was a WCSO call in the beginning and our crews were on standby.
- AP Triton final report received.
 - 37 recommendations in the report – staffing, capital improvements (Station 4 and Station 5, replace two fire engines, update fleet repair services building, EMS service improvement)
 - There was a question about consolidation – three options – maintain status quo, form an authority, or form a new district.
 - Feasibility study - \$20k to fund a study for consideration. (Joint Powers Authority)
 - Research from Community Development – the City is not actively pursuing annexation; it is reliant on property owners requesting annexation.
 - A Community Risk Assessment will be completed, based on growth estimates in both City and Western Hills. Average response time over three years is approx. 12 minutes. One way to improve response times is to have a staffed station in Western Hills District. As City gets busier, it impacts response in Western Hills. In some stations, 20% of the time, the station responding in its area is not available to respond to another call in its area. May need to consider adding units to the system – for example Alternative Response Units. Future responses increase need to be considered. There may be ways to enhance service delivery.

Calls	2024 WH	2024 City	2023 WH	2023 City
January	58	1,565	38	1,405
February	54	1,346	37	1,315
March	64	1,372	52	1,489
1st Quarter	176	4,283	127	4,209

April	54	1,404	42	1,451
May			51	1,572
June			50	1,484
2nd Quarter			143	4,507
July			39	1,624
August			46	1,640
September			48	1,500
3rd Quarter			133	4,764
October			44	1,550
November			47	1,492
December			52	1,572
4th Quarter			143	4,614
Year to Date	230	5,687	546	18,094

5. **Minutes:** April 2024 Regular Meeting
Motion to accept April 2024 Minutes as presented.
(Knez/Johnson) 5-0 Approved

6. **Financials:**
 - A. Bills April 2024
Motion to accept Bills Paid in April 2024 as presented.
(Goza/Knez) 5-0 Approved

 - B. Statement of Changes as of April 2024
Motion to accept Statement of Changes as presented.
(Johnson/Steinmetz) 5-0 Approved

 - C. Journal Entries for April 2024
Motion to accept Journal Entries for April 2024.
(Knez/Steinmetz) 5-0 Approved

 - D. Weld County Treasurer Report – no formal action.

 - E. Closing Checklist April 2024
Motion to accept Closing Checklist as corrected.
(Steinmetz/Goza) 5-0 Approved

7. **Old Business:**
 - A. Apparatus and Equipment –
Discussion during Fire Department report.
 - B. Bathroom Update-new fixtures are ready for installation.
 - C. Landscape Project
Any additional work for the meadow, such as re-seeding and
sprinkler system repair/replacement will need to be a future consideration.

8. **New Business:**

- A. 2023 Audit Presentation –
Alan Holmberg of Anderson & Whitney reviewed the 2023 Audit for the Board.
Motion to Accept 2023 Audit (Johnson/Goza) 5-0.
- B. Memorial Day Open House.
Discussion of preparation for the Open House on May 27th.
- C. Colorado Secure Savings
The State of Colorado passed legislation that all employees with five or more employees must offer the option for employees to contribute to an IRA. Board members may opt out.
- D. Technical Rescue Class
Preliminary information regarding proposed Confined Space and High angle rescue course. More information will be presented at the June meeting. If funds are approved, the class would be held in August/September.

9. **Oral or Written Suggestions from the Board or Taxpayers:** None

10. **Adjourn:**

President McDonnell declared the meeting adjourned at 7:17 p.m.

Regular Meeting(s) and Proposed Agenda Items

Date	Time	Agenda Items
06/10/2024	5:30 p.m.	
07/08/2024	5:30 p.m.	
08/12/2024	5:30 p.m.	

Respectfully Submitted,

Janice Perekrestenko, Recording Secretary

William McDonnell, Board President